

# NOTIFICATION: RETURN TO WORK FROM FURLOUGH



**DATE:** \_\_\_\_\_ , 2020

**TO:** \_\_\_\_\_

**FROM:** \_\_\_\_\_

**SUBJECT:** Return to Work from Furlough

As you know, the recent National and State Declarations of Emergency and the State of California Shelter at Home orders due to the threat of COVID-19 resulted in guidance to cease all non-essential activities, including the closure of all bars and all on-site dining.

The COVID-19 pandemic resulted in the company's needs and circumstances changing in ways that were not reasonably foreseeable, necessitating rapid changes in our workforce. The decision we were faced with was unimaginable and heart-wrenching during these unprecedented times. Our Team Members mean everything to us.

Sales conditions in our \_\_\_\_\_ location allow us to bring back additional team members to work. We are excited to be able to return you to the schedule effective \_\_\_\_\_ , 2020. Should you be able to pick up shifts in the meantime, we welcome you back sooner.

We continue to modify operations to minimize contact between our guests and team members. Throughout this time, we remain committed to following the guidelines set by the Governor, our local governments and health departments to keep our teams and our guests safe. We will continue to monitor advice from these agencies, as well as the Centers for Disease Control to ensure we ensure a safe environment while providing our essential services to the communities and teams we serve.

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